

Campus Connection Navigation Tip Sheet

Fall 2012

Student Account Services

Make an Online Payment

Student Center > Pay Online Now

Make a deposit into my Flight Account

Student Center > Pay Online Now>

Click the "Deposits" tab > From the drop down box, select UND AVIATION PREPAYMENT

Make Prepayments and other Deposits

Student Center > Pay Online Now>

Click the "Deposits" tab > From the drop down box, select the desired UND prepayment type (Housing 1st Installment, Tuition, Children's Center, or Int'l Health Insurance Prepayments)

Set up an Authorized User on my Account

Student Center > Pay Online Now >

Click "Authorized Users" tab > Add an Authorized User >

Enter the email address for your authorized user

Update my Contact Information

Student Center > Personal Information

View my Campus Connection Charges

Student Center > Account Summary

Student Financial Aid

View your Financial Aid

Student Center > View Financial Aid

Accept my Financial Aid

Student Center > Accept/decline awards

View Holds on your Financial Aid

Student Center > Holds

View Items to Complete to Recieve Fin. Aid

Student Center > To Do List

See Communications from Financial Aid

Student Center > Student Communications

Registrar's Office

Viewing Schedule of Classes

Student Center>Class Search>

Select the University of North Dakota>

Select the Term (semester)

Adding or Dropping Classes on Campus Connection

Student Center>Select Enroll>Select the Term (semester)>

Select Continue

Add a Class

Student Center>Select Enroll>Select the Term (semester)>

Select Continue>

Enter class number if known.

If unsure of class number, Select Class Search>Select Search

Select the Subject>Select Search>

Find the Required Class and Click Select Class>

Select Next>Finish enrolling

Drop a Class

Student Center>Select Enroll Link>

Select Drop Tab at the top of the Page>

Select the Term (semester)>Select Continue>

Select Class to Drop>Select Drop Selected Classes

View Holds

Student Center>Select Holds (top right side of page)

View Assigned Advisor

Student Center>Select Advisors (bottom right side of page)

Parking Services

Buy a Parking Permit (Student)

Campus Connection>Select Self Service>

Parking Permits>Select UND as your campus>

Select Purchase Permits

Buy a Parking Permit (Faculty/Staff)

HRMS Employee Self Service>ND HE Self Service

Parking Permits>Select UND as your campus>

Select Purchase Permits