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## NDSGC Travel Grant Request Form

*Travel grant requests are due no later than two weeks prior to the conference start date.*

### Eligibility criteria:

Applicants must be citizens of the United States who are enrolled in an undergraduate or graduate program as an on-campus student at one of the NDSGC affiliate colleges. Students must have a minimum GPA of 3.00. The research to be presented must be in the areas of science, technology, engineering, or mathematics (STEM). Please note that NDSGC funds are limited and only exceptional students will be awarded travel grants of **up to \$500** each.

Name: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_ Student ID: \_\_\_\_\_

Name of conference: \_\_\_\_\_

Destination: \_\_\_\_\_ Dates of Travel: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

### **Travel Budget**

Registration \_\_\_\_\_

Air Transportation \_\_\_\_\_

Ground Transportation \_\_\_\_\_

Lodging \_\_\_\_\_

Per Diem \_\_\_\_\_

Miscellaneous \_\_\_\_\_

TOTAL \_\_\_\_\_

**Amount Requested** \_\_\_\_\_

List any other sources of funding requested: \_\_\_\_\_  
\_\_\_\_\_

Please attach the following items with this form:

1. Presentation Abstract
2. Program indicating your presentation on the agenda or confirmation letter/email accepting your presentation
3. Description of interest in STEM-field research and the benefit of conference attendance to the applicant (no more than 500 words)

I understand that if I am awarded travel funding, I will acknowledge the contribution of the NDSGC in my presentation and I will be required to provide the NDSGC with a 1-2 page summary of my experience and presentation content, no later than 30 days upon return from my travel. (This can be done by email to Caitlin Nolby, [cnolby@space.edu](mailto:cnolby@space.edu).)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

I acknowledge that the student above meets the eligibility criteria to apply for this travel grant and I have approved his/her research presentation.

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Date