



**ND NASA EPSCoR**  
**ND NASA EPSCoR RFP for Travel Awards**  
**FUNDS AVAILABLE: Up to \$12,000**  
**Issued: May 12, 2015**  
**Proposals due: Noon, July 10, 2015**

TO: UND and NDSU Faculty in Sciences, Engineering, and Mathematics  
FROM: Dr. Santhosh K. Seelan, Director, ND NASA EPSCoR  
RE: ND NASA EPSCoR Travel Awards

In anticipation of funding from NASA, the North Dakota NASA EPSCoR is soliciting travel proposals from science and engineering faculty at University of North Dakota and North Dakota State University. The travel awards under the current awards are meant for potential, future NASA EPSCoR PIs to identify NASA collaborators and travel to NASA Centers to initiate engagements and discussions with NASA researchers in areas of mutual interests to stimulate future collaborations and participation in joint proposals.

Non-travel items will not be funded through this RFP. The number of travel days must be kept to the minimum required. The goal of this NASA EPSCoR funding is to make award recipients nationally competitive for future, external research solicitations. Travel funds will be available beginning August 16, 2015 and must be spent no later than August 15, 2016. We anticipate up to three to four awards at each campus. On completion of travel, a report is to be submitted to the ND NASA EPSCoR office.

Checklist of requirements:

1. Cover page that lists principal investigator (PI) contact information, amount of funding requested, department chair signature, and a statement that the PI has/has not received ND NASA EPSCoR funding since July 1, 2014. All proposals must be routed through Department Chair, Dean's office, and Grants and Contracts (UND applicants); Sponsored Programs Administration (NDSU applicants) for signatures. Use the Cover page available at: <S:\EPSCOR\Shared\WEB linked documents\NASA\NDNASAcovShtMay 2015.doc>  
Both NDSU and UND PIs must complete the proposal transmittal form located at:  
(NDSU) [http://www.ndsu.edu/research/sponsored\\_programs\\_administration/forms.html](http://www.ndsu.edu/research/sponsored_programs_administration/forms.html)  
(UND) <http://und.edu/research/resources/all-forms.cfm>
1. A 2-3 page description of the proposed travel, its relevance to NASA, and how the travel will benefit or facilitate the PI's research activities.
2. Name and contact information of collaborating NASA researcher(s) and invitation letters from them.
3. A detailed budget. Use the Budget Summary form located on the Web at <S:\EPSCOR\Shared\WEB linked documents\NASA\NDNASABudgetformMay2015.xlsx> Include a one-page budget narrative along with the Budget Summary that itemizes, describes, and justifies each budget item. Include a separate, more detailed budget, if necessary, to provide sufficient detail.

**NDSU applicants:** Upon review by Sponsored Programs Administration, submit original and two copies (all stapled) of proposal to ND EPSCoR office at Research One, Suite 142, **AND** an electronic submission of the proposal as a single, unlocked PDF file to Caitlin Nolby, [cnolby@space.edu](mailto:cnolby@space.edu) by **Noon, July 10, 2015**.

**UND applicants:** After Grants & Contracts has reviewed, submit the original and two stapled copies of proposals to Caitlin Nolby, Clifford Hall Room 513, 4149 Campus Road, Stop 9008, Grand Forks, ND 58202-9008 **by Noon, July 10, 2015**. Also, an electronic submission of the proposal as a single, unlocked PDF attachment must be sent to Caitlin Nolby, [cnolby@space.edu](mailto:cnolby@space.edu).

Questions regarding this announcement can be addressed to Dr. Santhosh K. Seelan, Director, ND NASA EPSCoR, ([seelan@space.edu](mailto:seelan@space.edu) 701-777-2355) or Caitlin Nolby ([cnolby@space.edu](mailto:cnolby@space.edu), 701-777-4856).